



AURORA ACADEMIES TRUST RISK ASSESSMENTS

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| Purpose of this Document | For publication on Trust and School Websites |
| Status | Statutory for Employers with more than 50 Employees |
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| Date | 27th August 2020 |

Each school in Aurora Academies Trust has conducted Risk Assessments prior to our opening fully to all pupils in September. The Risk Assessments follow the latest guidance issued by DFE, Local Authorities, Public Health England, the NHS and the Confederation of Schools Trusts (CST), of which Aurora is a member. They have been documented in a common format, which is outlined below. Every area and activity has been assigned a Risk Rating (R), which is the product of the Likelihood (L) of a risk occurring multiplied by the Severity (S) of the risk itself. The Risks have then been classified using a RAG Rating (shown below).

The Risk Assessments are live and fluid documents, which are updated regularly. In particular, the Control Measures are reassessed systematically and on a continuous basis, with the express intention of mitigating risks still further.

These Risk Assessments build upon those conducted by Aurora prior to opening our schools more widely on 8th June 2020. They have been peer-assessed by two other Multi-Academy Trusts and have been found to be consistent in their evaluation of risks. They have been shared with staff and with representatives of the major Professional Associations and Trade Unions, both at school and regional level and were signed off by the Aurora Board of Trustees at its meeting on 29th May 2020.

In addition to the Risk Assessments, each school has also worked up a comprehensive Operations Manual that outlines the logistics of daily operation and the responsibilities.

The full suite of Risk Assessments at each school can be viewed by contacting the relevant school office.



System of controls – DFE Guidance updated 7th August 2020

Aurora Schools have adopted the following. They are grouped into 'prevention' and 'response to any infection'

Prevention:

- 1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school. This includes pupils and staff
- 2) clean hands thoroughly more often than usual
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5) minimise contact between individuals and maintain social distancing wherever possible
- 6) where necessary, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all schools, all the time. Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances. Number 6 applies in specific circumstances.

Response to any infection:

- 7) engage with the NHS Test and Trace process
- 8) manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9) contain any outbreak by following local health protection team advice

Numbers 7 to 9 must be followed in every case where they are relevant.



RISK ASSESSMENT FORM

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|----------------------------|---|--------------------------------|----------------------|--|
| Workplace | NAME OF AURORA ACADEMIES TRUST SCHOOL | Likelihood (L) | X | Severity (S) |
| Department | AREA OF SCHOOL | Almost Impossible | 1 | Insignificant (minor injury, no time off) |
| Risk Assessor | NAME OF SCHOOL HEAD/BUSINESS MANAGER/SITE MANAGER | Unlikely | 2 | Minor (injury and up to 7 days off) |
| Room/Area | School grounds and buildings | Possible | 3 | Moderate (injury causing more than 7 days off) |
| Activity/Task | Full re-opening – September 2020 | Likely | 4 | Major (death or serious injury) |
| Date | This version, ADD DATE THE RISK ASSESSMENT WAS UNDERTAKEN | Almost Certain | 5 | Catastrophic (multiple deaths) |
| Benefit of activity | A return to on-site learning for all pupils | RISK RATING (R) = L x S | | |
| | | Low = 1-8 | Medium = 9-14 | High = 15-25 |

| What are the significant, foreseeable, hazards? <i>(the dangers that can cause harm)</i> | Who is at Risk? | Current control measures <i>(What is already in place/done)</i> | Risk Rating | | | What additional control measures can be put in place to reduce the risk further? | Revised Risk Rating | | |
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| | | | L | S | R | | L | S | R |